



THE UNITED KINGDOM
 ENVIRONMENTAL MUTAGEN SOCIETY
*(The United Kingdom Branch of the
 European Environmental Mutagen Society)*

UKEMS Travel Expenses Claim Form

Please see accompanying notes at http://www.ukems.org/membership/ukems_expenses_notes.pdf

NAME & AFFILIATION			
TELEPHONE		EMAIL	
PURPOSE OF EXPENSE			
EXPENSES	Details & Amounts (£)		
TRAVEL (To and From) CAR @35p/mile 1 st 100 miles then 10p/mile thereafter (Total miles, Total Sum) RAIL FARES (2nd CLASS) TAXIS AIR FARES ACCOMODATION & SUBSISTENCE HOTEL MEALS			
OTHER (PLEASE ITEMISE)			
TOTAL REQUESTED			

Recognised Scottish Charity: No. SC029239
Treasurer: Mrs C Mason, Green Oaks, Kettle Lane, Creeping St Mary, Ipswich, IP6 8LL Tel: 01449 721162
Permanent Office: 1 Atholl Place, Edinburgh, EH3 8HP

DECLARATION: I can confirm that these expenses were incurred on UKEMS business.

Signature:

Date: